

**MINUTES OF THE
EXTRA-TERRITORIAL ZONING AUTHORITY (ETA) MEETING**

February 17, 2016

1. CALL TO ORDER

5:29:45

Chairman Rawson called the Regular Meeting of the Extra-Territorial Zoning Authority to order at 5:30 p.m. Wednesday, February 17, 2016 in the Doña Ana County Government Center, 845 N. Motel Blvd., Las Cruces, NM.

2. ROLL CALL

5:29:51

Led by: Diane Duback, Recording Secretary

<i>Leticia Benavidez, Commissioner</i>	Present
<i>Olga Pedroza, Councilor (Alternate)</i>	Present
<i>Benjamin Rawson, Chairman</i>	Present
<i>Kasandra Gandara, Councilor</i>	Present
<i>Wayne Hancock, Commissioner</i>	Present

3. ANNOUNCEMENTS

5:30:36

None.

4. APPROVAL OF MINUTES

5:30:45

January 20, 2016

Motion to approve the minutes of the January 20, 2016 ETA Meeting.

Motion: Wayne Hancock

Second: Kasandra Gandara

<i>Leticia Benavidez, Commissioner</i>	Yes
<i>Olga Pedroza, Councilor (Alternate)</i>	Abstain
<i>Benjamin Rawson, Chairman</i>	Yes
<i>Kasandra Gandara, Councilor</i>	Yes
<i>Wayne Hancock, Commissioner</i>	Yes

Passed 4-0-1.

5. CHANGES TO THE AGENDA

5:34:03

Steve Meadows proposed moving on to Item No. 7 after this item, following with Item Nos. 11 and 12, and finally Item No. 9 followed by Item No. 8.

OLD BUSINESS: REVIEW / DISCUSSION / ACTION

6. ELECTION OF OFFICERS

05:31:26

Election of Chairperson and Vice-Chairperson.

Motion to elect Commissioner Rawson as Chairperson and Councilor Gandara as Vice-Chairman.

Motion: Wayne Hancock

Second: Kasandra Gandara

Leticia Benavidez, Commissioner Yes

Benjamin Rawson, Chairman Yes

Kasandra Gandara, Councilor Yes

Wayne Hancock, Commissioner Yes

Passed 4-0-0.

7. REVIEW & APPROVAL OF THE ETA BY-LAWS

5:35:11

There were no changes to the ETA By-Laws other than the date. Since the By-Laws are in place and continue in place for as long as they are wanted, there is no requirement to re-approve the By-Laws that have been already passed each and every year.

NEW BUSINESS: REVIEW / DISCUSSION / ACTION

8. CASE ETZS-15-021A/Zuniga Estates

5:48:40

An appeal of the ETZ decision denying a waiver request for road improvements for the Zuniga Estates Subdivision. Sarah Gonzalez, Acting Planner, City of Las Cruces, will discuss.

Motion to deny the appeal of the ETZ decision denying three waiver requests for road improvements for the Zuniga Estates Subdivision, *Case ETZS-15-021A*, based on staff findings.

Motion: Wayne Hancock

Second: Olga Pedroza

<i>Leticia Benavidez, Commissioner</i>	Yes
<i>Olga Pedroza, Councilor (Alternate)</i>	Yes
<i>Benjamin Rawson, Chairman</i>	No
<i>Kasandra Gandara, Councilor</i>	Yes
<i>Wayne Hancock, Commissioner</i>	Yes

Passed 4-1-0.

**9. CASE ETZS-15-022A/Valles Estates
5:39:30**

An appeal of the ETZ decision denying a waiver request for road improvements for the Valles Estates Subdivision. Sarah Gonzalez, Acting Planner, City of Las Cruces, will discuss.

Motion to reverse the ETZ’s decision denying a waiver request for interior access roadway improvements for the Valles Estates Subdivision, *Case ETZS-15-022A*.

Motion: Kasandra Gandara
Second: Leticia Benavidez

<i>Leticia Benavidez, Commissioner</i>	Yes
<i>Olga Pedroza, Councilor (Alternate)</i>	Yes
<i>Benjamin Rawson, Chairman</i>	Yes
<i>Kasandra Gandara, Councilor</i>	Yes
<i>Wayne Hancock, Commissioner</i>	Yes

Passed 5-0-0.

**10. MINOR SUBDIVISIONS AND LARGE LAND AREA SUBDIVISIONS REPORT UPDATE FROM THE CITY OF LAS CRUCES COMMUNITY DEVELOPMENT DEPARTMENT STAFF
6:49:16**

Sarah Gonzalez reported that the City of Las Cruces received three (3) ETZ subdivision applications: two (2) minor and one (1) large, for the month of January.

**11. REVIEW & APPROVAL OF THE ETZ COMMISSION BY-LAWS
5:36:40**

Motion to approve the ETZ By-Laws as presented with no changes other than the date.

Motion: Wayne Hancock
Second: Kasandra Gandara

<i>Leticia Benavidez, Commissioner</i>	Yes
<i>Benjamin Rawson, Chairman</i>	Yes
<i>Kasandra Gandara, Councilor</i>	Yes

Wayne Hancock, Commissioner Yes

Passed 4-0-0.

12. APPROVAL OF THE ETZ REASONABLE NOTICE OF MEETING REQUIREMENTS AND 2016 CALENDAR YEAR SCHEDULE OF MEETINGS

5:38:38

Motion to approve the Reasonable Notice of Meeting Requirements and the 2016 Calendar Year Schedule of Meetings with no changes other than the date.

Motion: Wayne Hancock

Second: Leticia Benavidez

Leticia Benavidez, Commissioner Yes

Benjamin Rawson, Chairman Yes

Kasandra Gandara, Councilor Yes

Wayne Hancock, Commissioner Yes

Passed 4-0-0.

13. ADMINISTRATIVE APPROVALS

6:49:51

Steve Meadows reported on administrative approvals for the month of January 2016.

14. STAFF INPUT

6:54:53

Steve Meadows handed out the 2016 Calendar Schedule, Reasonable Notice and By-laws for the ETZ Commissioners' approval and signature.

Steve Meadows gave an update on the progress of the Unified Development Code.

15. AUTHORITY INPUT

6:56:10

None.

16. ADJOURNMENT

6:56:25

Chairman Rawson adjourned the meeting at 6:56 p.m.

Officer: Extra-Territorial Zoning Authority