

**MINUTES OF THE  
EXTRA-TERRITORIAL ZONING COMMISSION (ETZ) MEETING**

**July 21, 2016**

**1. CALL TO ORDER**

**6:09:16**

Chairman Villescas called the regular meeting of the Extra-Territorial Zoning Commission to order at 6:09 p.m. Thursday, July 21, 2016 in the Doña Ana County Government Center, 845 N. Motel Blvd., Las Cruces, NM.

**2. ROLL CALL**

**6:10:37**

Led by: Janet Acosta, Secretary

<i>Kenneth Allin, Vice-Chairman</i>	Absent
<i>Mark Best, Commissioner</i>	Here
<i>John Townsend, Commissioner</i>	Absent
<i>Janet Acosta, Secretary</i>	Here
<i>Tim Sanders, Commissioner</i>	Here
<i>Robert Hearn, Commissioner</i>	Absent
<i>John Villescas, Chairman</i>	Here

**3. ANNOUNCEMENTS**

**6:11:00**

None.

**4. APPROVAL OF MINUTES**

**6:11:20**

Motion to approve the June 16, 2016 Meeting Minutes.

Motion: Janet Acosta

Second: Tim Sanders

<i>Mark Best</i>	Yes
<i>Janet Acosta</i>	Yes
<i>Tim Sanders</i>	Yes
<i>John Villescas</i>	Yes

Passed.

**5. CHANGES TO THE AGENDA**

**6:11:51**

Chairman Villescas asked the applicants if they wanted to have their case heard tonight or postponed since with only four members of the Commission present, an approval vote required three positive votes. The applicant requested the case be heard tonight.

**NEW BUSINESS  
REVIEW / DISCUSSION / ACTION**

**6. CASE #SU16-006/Mouchette**

**6:13:33**

Motion to approve a request for a Special Use Permit in an ER5 Zoning District to stable and care for a 4-H animal (horse) on a 2.02-acre parcel. Steve Meadows, Planner, Community Development, will discuss.

The motion to approve a Special Use Permit was made based on findings of fact and analysis and the request meeting Section 2.1.D Evaluation Criteria of ETZ Ordinance 88-02 as amended, with the following conditions: 1) the Special Use Permit shall be limited to one horse, and 2) the term of the permit will be for five years, and 3) the applicant must receive approval from the Army Corp of Engineers prior to the issuance of a building permit, and 4) that no structure will be built closer than 100 feet from the property to the west known as the Marshal property.

Motion: Tim Sanders

Second: Janet Acosta

<i>Mark Best</i>	Yes
<i>Janet Acosta</i>	Yes
<i>Tim Sanders</i>	Yes
<i>John Villescas</i>	Yes

Passed.

**7. ADMINISTRATIVE APPROVALS**

**7:38:25**

Steve Meadows reported on Administrative Approvals for the month of June.

**8. PUBLIC INPUT**

None.

**9. STAFF INPUT**

**7:34:58**

Janine Divyak gave an update on the status of the UDC. Staff just spent two days in meetings with Legal reviewing the current draft. Just a few areas will need to be retooled, but it is looking good. Staff is hoping to get it to the P&Z for public hearing by the end of the month. Staff will also need to work with the City transitioning the Joint Powers Agreement from the ETZ to Doña Ana County.

**10. COMMISSION INPUT**

**7:44:52**

Commissioner Sanders asked what would be the requirements to change the by-laws to read that a vote could be by a simple majority rather than requiring all four of four members voting to approve as with the case tonight. Steve Meadows said he would look into the process.

**11. ADJOURNMENT**

**7:56:50**

Motion for adjournment at 7:57 p.m.

The motion was passed by a vote of all ayes from the Commissioners present.

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Officer: Extra-Territorial Zoning Commission